

## Funds Override

1) The Nature of the Override?

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2) The Accounting Line(s) that will be changed?

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3) Amount of the Override?

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4) Who will be hitting the obligate button?

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5) Who is the contact in the Line Office?

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6) Screen shot of the error message when you try to re-obligate the funds (attach to file). (NOTE: If you have not de-obligated, then please do so, so you can re-obligate to get the insufficient funds error message).

7) What PYFY are you using?

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8) Are you from AGO or will you be working with an AGO contact (please list AGO contact name) ?

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9) Contract Number, Grant Number and or Purchase Order Number?

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Submitter Name:\_\_\_\_\_ Phone #:\_\_\_\_\_

Date:\_\_\_\_\_